



**Job Title:** Flight Dispatcher  
**Reports to:** OCC Manager  
**Department:** Operations Control Centre  
**Shift Pattern:** 12 Hours Shifts Day 0700-1900, Night 1900-0700

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### **Principal Accountabilities**

- Prepare Operational Flight Plans for all sectors and ensure compliant routes are filed, whilst monitoring current Weather and Notam information that may affect the operation.
- Work closely with the LMC so that OFPs can be adjusted to compensate for any aircraft defects that may have a penalty on the operation.
- Produce all documentation required by flight crew including Met Reports and Forecasts, Notams and OFP's.
- Promote and implement the company SMS to ensure that the prevention of accidents is a priority.
- Keep a flight watch on the Company aircraft and any other flights for which the company has a responsibility.
- Keep the Flight Dispatch Manager and Crew apprised of any foreseeable disruption to the programme whilst using the most efficient and economically viable option.
- Ensure all adhoc aircraft charters and positioning flights have been allocated with the required OFP resources.
- Prepare a recap of the Nights Operation.
- Shall maintain competence on the basis of continued education and training in their area of responsibility. The company will facilitate this process.



## **Secondary Accountabilities**

- Safety Management support.
- Ad-hoc activities and analysis as required by Management.

## **Experience Required**

- 5 years Airline Flight Dispatch with Experience in European and ETOPS flight planning is desirable.
- Knowledge of Meteorology, Navigation, Aircraft Mass and Balance, Air Traffic management, Aircraft performance, Air Law Regulations.
- Knowledge of CHMI and CFMU functions.
- Experience in a busy Flight Dispatch environment.
- Recognised FAA or EASA-Ops qualification an advantage

**Closing date for written applications is 15<sup>th</sup> February 2019**

**If you would like to apply please forward your application to [onicheallaigh@aslairlines.com](mailto:onicheallaigh@aslairlines.com)**